

URBAN LANDSCAPE COMMISSION MEETING  
Wednesday, February 27, 2013  
Conference Room, Public Safety Building

Meeting called to order 4:35 PM.

1. In attendance: Michael Hasenmyer, Kara Hurst (chair person), Judith Kierig (acting secretary), Steve McBride, Jenny Selin, Jerry Steketee, Annette Tanner, Mark Wise.  
Guest: Mike Fike, candidate for City Council.

Michael Hasenmeyer moved to approve the Meeting Minutes from March 21, 2012. Annette Tanner seconded the motion. March Minutes approved.

Steve McBride moved to approve the December 19, 2012 Meeting Minutes. Michael Hasenmyer seconded. December Minutes approved.

2. Old Business:
  - A. FY 2013-14 Budget:  
Urban Landscape Office is now a line item in the City Budget. Urban Landscape Commission is still part of City Capital Escrow fund.
  - B. ULC Landscape Center at Valley Crossing Progress Report: No Activity.
  - C. ULC Web Page Progress Report: Marchetta Maupin and Kara Hurst met with Susan Sullivan (now full-time employee) to discuss the web site. The Tree Board site has the list of suggested trees and the ULC site will have the shrub list. Please review the updated website and send suggestions or comments to Kara and/or Marchetta.
  - D. Chamber Commissioner: The Morgantown Chamber of Commerce position on the ULC has been officially removed by vote of City Council.
  - E. Your Community Foundation (YCF) Account: Judith Kierig is writing a draft proposal for YCF to outline the purpose for the fund, including the types of projects for which the fund would be used. This will be submitted to the YCF Board for consideration. BOPARC has a "Friends of BOPARC" body that is the administrator of their YCF account. Judy will see if this would work for the ULC account.
  - F. Public Safety Building Progress Report: Received a \$7-8,000 estimate to conduct the engineering site evaluation. CTO Engineering has been approved to begin.  
The location for the Zacquil Morgan statue is being considered for this location, the Public Safety Building plaza. K. Hurst recommended multiple parties, (city engineer, assistant city manager, sculptor, ULC); meet in regards to the redesign.
3. New Business:
  - A. Woodburn School: There will be two Visioning Sessions to discuss site re-use. Council will discuss and likely take action at March 5, 2013 City Council Meeting.
  - B. Open Discussion:
  - C. Wayfinding Webinar sponsored by Main Street Morgantown raised the question of revisiting the Wayfinding Plan to include wider scope beyond downtown area and including surrounding communities/destinations and the University. BOPARC did their own signage.
4. Project Site Report: No report.
5. BOPARC Report :
  - a. Mark Wise said he has been contacted about starting a Community Garden at Wiles Hill. The pilot project would include six to eight raised bed plots.
  - b. Volunteer group of bank employees wants to plant at the two planting beds at Marilla Park signs.
6. Tree Board Report:
  - a. Kara Hurst reported the Tree Board is still under the City's Capital Escrow account.
  - b. Goal for this year is to hire Certified Arborist eight hours each month to work on continuing projects. It is still is a goal of the Tree Board to have a full-time urban forester position.
  - c. Greg Dahle, WVU Forestry faculty, is working on a project with North Elementary School to promote tree planting with all (approx. 80) 4<sup>th</sup> Graders. This would take place in April for Arbor Day. City Arbor Day will be celebrated in October with Tree plantings in Sabraton.
7. Proud of Our Town Awards: There is an award pending.
8. Michael Hasenmyer moved and Jerry Steketee seconded to adjourn the meeting at 5:50 PM. Next meeting scheduled for April 24, 2013 at 4:30 PM at the Public Safety Building. There will be no March meeting due to public school and WVU spring break.